

Activating and signing in to the OGBL member area

Practical step-by-step guide

This guide explains how to activate your account for the first time and how to sign in to the OGBL member area afterwards. It also covers the main error messages and what to do when they appear.

In this guide

1. Activate your account
2. Confirm activation by email
3. Set your password
4. Sign in to the member area
5. Troubleshoot common issues
6. Technical note

1. Activate your account

Go to the activation page:

<https://www.ogbl.lu/en/espace-membre/activer-compte/>

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— THE TRADE UNION

Access reserved for
OGBL members

**Do you have already
an account?**

Log in

Not a member yet?

Join us and enjoy exclusive benefits

Legal assistance, preparation of your tax return,
leisure accident insurance, scholarships for your
child...

Become a member

WELCOME

First-time login

Email address*

OGBL membership number*

Date of birth*

dd/mm/yyyy

Activation

Need help?

Email address	+
OGBL membership number	+
Date of birth	+

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Complete the three required fields: email address, OGBL membership number and date of birth, then click “Activation”.

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child...

Become a member

First-time login

Email address*

*****@****.com

OGBL membership number*

02020202

Date of birth*

15/09/2026

Activation

Need help?

Email address	+
OGBL membership number	+
Date of birth	+

Need help with the required information?

Email address

The email address to enter here is the one you provided to OGBL as your “private email address.” You will receive a verification code at this address each time you log in.

If you no longer have access to it, please contact the Membership Department at affiliation@ogbl.lu or + 352 54 05 45 928.

OGBL membership number

The OGBL membership number is a 6- or 7-digit number that you will find on your membership card and on all correspondence that OGBL sends you by post.

If you do not know your OGBL membership number, please contact the Membership Department at affiliation@ogbl.lu or + 352 54 05 45 928.

Date of birth

Please pay attention to the date of birth format.

The format must be dd/mm/yyyy (e.g., 31/12/1990).

If the information does not match

If the membership number, email address and date of birth do not match the information on record, the system will state that no valid account could be found. Check the information you entered and contact OGBL if necessary.

First-time login

No valid account was found with this information. Please verify the entered data or contact us.

[Contact form](#)

2. Confirm activation by email

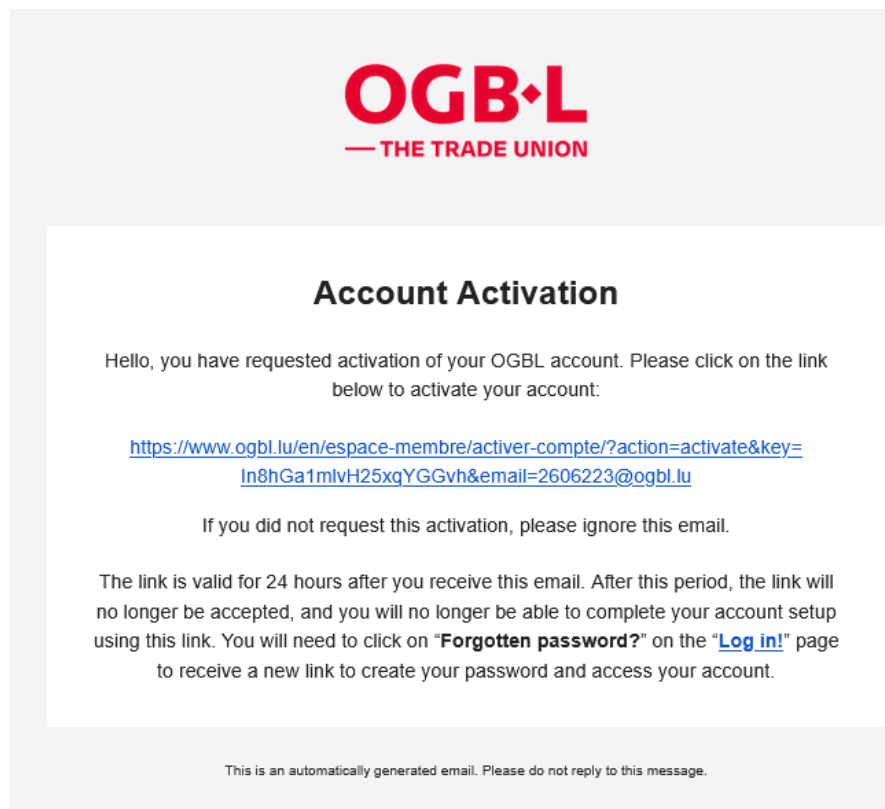
When the information is correct, a message confirms that the account has been created. An email entitled “**Account Activation Confirmation**” is then sent to the address provided.

Account successfully created.
Please check your inbox to finalize your account activation (be sure to check your spam folder).

Important

The link in the email remains valid for 24 hours. Also remember to check your spam or junk mail folder.

Click the link in the email to continue the activation process.



3. Set your password

The next page asks you to create a password. It must meet the rules displayed on screen: at least 8 characters, one uppercase letter, one lowercase letter, one number and one special character. Enter it again to confirm, then click “Validate”.

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WELCOME

**Do you have already
an account?**

[Log in](#)

Not a member yet?

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leisure accident insurance, scholarships for your
child...

[Become a member](#)

Enter your new password

New password*

Your password must contain at least:

- 8 characters
- 1 uppercase letter
- 1 lowercase letter
- 1 digit
- 1 caractère spécial (ex: ?, !, _)

confirm password*

[validate](#)

Enter your new password

New password*

Your password must contain at least:

- 8 characters
- 1 uppercase letter
- 1 lowercase letter
- 1 digit
- 1 caractère spécial (ex: ?, !, _)

confirm password*

validate

Once the password has been saved, a confirmation message appears. The “Log in” link then takes you to the sign-in page.

Your password has been updated. [Log in](#).

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4. Sign in to the member area

Each time you sign in, enter your OGBL membership number and password, then click “login”.

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WELCOME

Activate your account

First-time login?

Please activate your account first to access your private area.

Activation

Not a member yet?

Join us and enjoy exclusive benefits

Legal assistance, preparation of your tax return, leisure accident insurance, scholarships for your child...

Become a member

Do you have already an account?

Log in!

OGBL membership number*

0123456

Password*

.....

Login

Forgotten password?

PLEASE NOTE: You must enter your OGBL membership number, not your email address.

A security code has been sent to your email address.

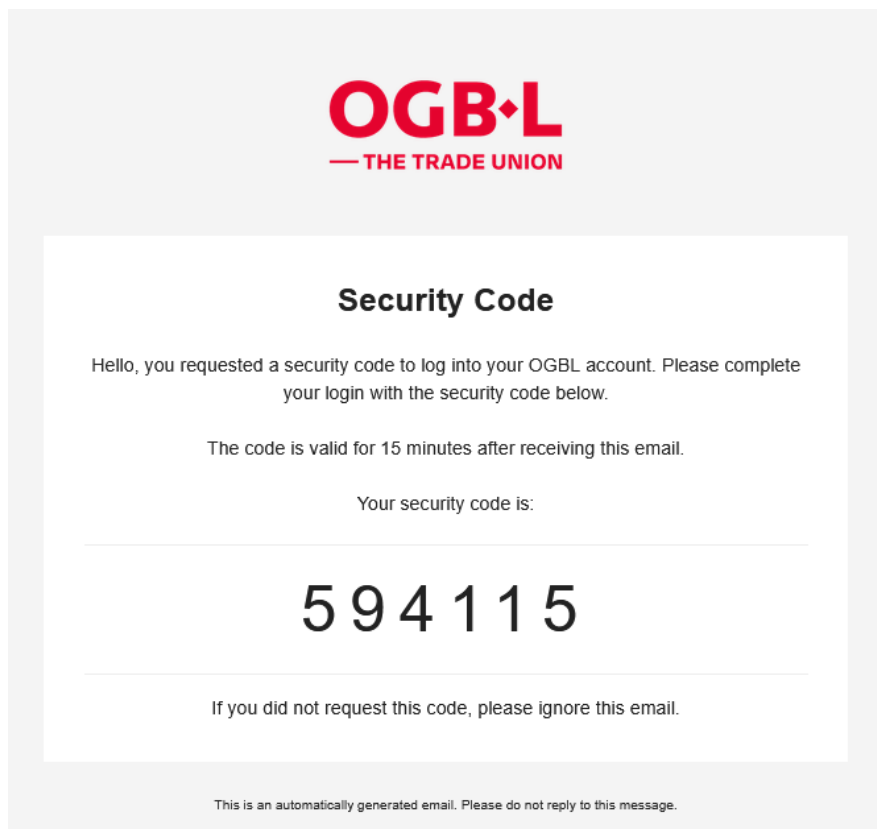
r*****r@gmail.com

Please check your inbox and enter the code below.

Enter the verification code

verify

To secure access, a verification code is sent to your private email address.



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Enter the code in the six boxes and click “Verify”.

Enter the verification code

5	9	4	1	1	5
---	---	---	---	---	---

verify

You will then enter your member area.

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Hello M



Welcome to your exclusive member area!

Here, you'll find a wealth of resources and information specifically designed to support you in your professional life. This space also allows you to easily update your details in the 'My Profile' section.

As an OGBL member, you're part of a strong and supportive community. Take advantage of our practical tools, personalized advice, and exclusive news to stay informed and make the most of your OGBL membership.

If you have any suggestions, please feel free to email us at: site@ogbl.lu

MY PROFILE

My contact details

Change password

MEMBER

OGBL's Rules

Application forms (PDF)

Tax return

Might interest me

My certificates

My syndicate

My department(s)

My section

My company

Contact form

Logout

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5. Troubleshoot common issues

You did not click the activation link

The account may already exist even though no password has yet been set. A sign-in attempt may therefore display “Incorrect membership number or password”. Use “Forgotten password ?” to receive an email link that lets you create a new password.

Do you have already an account?

Log in!

Incorrect membership number or password

OGBL membership number*

Password*

Login

[Forgotten password?](#)

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The 24-hour activation link has expired

Do not start the activation process again. Use “Forgotten password ?” directly on the sign-in page to receive a new link and set your password.

The account has already been activated

If you try to activate an already activated membership number, the system tells you that an account already exists and invites you to sign in.

First-time login

An account already exists. Please [log in](#).

6. Technical note

In WordPress, the member-area account is identified by the membership number. The verification data used during activation (date of birth and email address) is checked against OGBL records. If the membership number already belongs to an activated account, the activation page therefore simply indicates that the account already exists.

First-time login

An account already exists. Please [log in](#).

Email address*

nonsense@gmail.com

OGBL membership number*

0123456

Date of birth*

15/09/2026

Activation

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